**Air Travel Checklist**

Passenger Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Booking Code : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Flight Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date/Time** | **Flight Number** | **Departure** | **Arrival** |
|  |  |  |  |
|  |  |  |  |

**Item Checklist**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **[✓]** | **Item** | **[✓]** |
| Passport |  | Digital Cameras |  |
| Visa |  | Cabin Luggage |  |
| Plane Ticket |  | Laptop |  |
| Pen |  |  |  |
| Hotel Reservation Code |  |  |  |
| Hotel Address/Phone Number |  |  |  |
| Car Rental Phone Number |  |  |  |
| Personal Medicines |  |  |  |
| Jacket |  |  |  |
| Glasses |  |  |  |
| Ear Plug |  |  |  |
| Phone |  |  |  |
| Tablet |  |  |  |
| Books |  |  |  |
| Local Currency |  |  |  |
| Credit Cards |  |  |  |
| Luggage Keys |  |  |  |
| Maps |  |  |  |